



**Dear Parents, Welcome to the September 2020 edition of our MFN Newsletter!** Our Newsletters are now compiled and distributed two times a year during the months of January and September, with the aim of keeping you fully informed of our Nursery events as well as our ongoing progress and achievements.

Our Newsletter notifications are sent via email, so please ensure that we have your preferred email address for all our Nursery notices!

Further to our full reopening on June 1st, the following practices remain as standard:

- Hazard tape floor markings remain to help encourage the maintenance of social distancing at all times, along with numerous posters encouraging the practice of “Catch It, Bin It, Kill It”, and regular hand washing/sanitising.
- Parents are greeted by the Nursery Manager and Premises Officer at the Nursery front doors where hand sanitiser has been provided alongside the Parents’ Signing In/Out Book. (Buggies are now stored in the church sanctuary to keep the Nursery hallway obstruction free).
- The number of parents entering the building at any one time is limited so as to successfully maintain social distancing. (All parents should allow a little extra time for successful execution of this process).
- Until the handover is complete, parents are required to hold / keep their child/children beside them when approaching and entering the building, as this will help to keep all persons safe and aid to minimising the anxieties of all who are also trying to maintain the necessary social distancing.
- All rooms continue to be kept separate from each other throughout the day. Parents of the Budding Discoverers Babies are required to take their little ones straight upstairs on arrival and

collect their children from the upstairs BD Baby Room at the end of the day.

- Upon entrance to their room, each child will immediately wash their hands under the supervision of the room staff. (Each room has its own sink hand-washing facilities).
- **We continue to require parents to swiftly drop off/collect their child/children.** Communication books/sheets must be used regularly throughout this time as long bouts of verbal feedback will not be possible.

#### **Weekly Reminder!**

Please remember to bring along with you the usual items such as your child’s bedding, appropriate spare clothing and nappies/wipes (where applicable). **At this time, no toys, no teddies, and no books are to be brought into the Nursery.** (“Blankies” will be permitted if absolutely essential). For the time being there will be no “show and tell” activities, nor will Nursery books be sent home.

#### **Signing In/Out Reminder**

Please remember to sign your child/children in and out each day for Safeguarding as well as Fire and Safety reasons. It is important that you sign in immediately on arrival, and sign out just as you are leaving – **for Health and Safety and Safeguarding practices, we advise against signing in and out all in one action as a means of ‘saving’ time.** Should you have a relative or childminder dropping off/collecting your child, please also remind them to ensure that they sign your child in/out.

#### **Lateness Notification Line**

Our contact number for notification of your child’s lateness is: **07903 883 882**. Notification of lateness must be made by 11:00am so that lunch can be provided accordingly. Messages may be left via text or

voicemail, alternatively, if you need to speak to a member of staff, then please call the Nursery Office on 020 8693 2934.

#### **MFN Travel Notification Reminder**

Please be advised that we remain in communication with Southwark Council who are kept informed by Public Health England (PHE) and the Department for Education (DfE) in relation to the coronavirus pandemic. Particularly in light of any travel plans abroad, you **must** notify MFN of your intended overseas destination(s) and travel duration. Please note that MFN expects you to self-isolate accordingly if you visit a travel-restricted country, and your child(ren) will not be able to return to Nursery until the fourteen-day period has passed and your child(ren) are well enough to attend. For further information regarding the coronavirus and travel back to the UK, please visit <https://www.gov.uk/government/publications/coronavirus-covid-19-how-to-self-isolate-when-you-travel-to-the-uk/coronavirus-covid-19-how-to-self-isolate-when-you-travel-to-the-uk>. It is important that you read this information and abide by it.

#### **CAN YOU HELP?**

MFN Website Testimonials: Over time you have sent us a multitude of encouraging cards and emails and we do so appreciate it; knowing you’re happy keeps us happy! We would love it if you could take another moment of your time to leave your feedback on our website Testimonials page. To do so visit: [www.MyFavouriteNursery.org.uk/the-nursery/testimonials](http://www.MyFavouriteNursery.org.uk/the-nursery/testimonials) and tell everyone how you feel about the atmosphere and quality of care you have experienced at MFN.

#### **New Admin Office Hours:**

Our Admin Office is now open from 8:00am – 4:00pm, Monday to Friday.

**“Together equipping our children with a sure and firm foundation”**



www.MyFavouriteNursery.org.uk

Nursery Office: 020 8693 2934

Absence/Lateness Line: 07903 883 882

Email and telephone messages left after 4:00pm will not be picked up until the next day. In case of emergency, please contact the Nursery mobile on 07903 883 882 and leave a text or voicemail message for our Deputy Manager to pass on to the Room Staff.

**Weekly Menus**

As per our parent’s previous email vote, weekly menus continue to be sent out via email on Monday mornings; please therefore continue to use this means of communication so that you are abreast of what your child has to eat when at Nursery. If your child has an alternative meal or any concerns arise in relation to mealtime, this will be recorded in your communication book/sheet. Notifications of any dietary requirements or allergens must continue to be sent in via email so that your child’s needs can be added to our “Dietary Requirements / Allergens List” which is then given to our chef and made known to all staff. Weekly menus are also displayed on the Parents’ Notice Board which is on your left as you enter the Nursery hallway. All meals are freshly prepared daily on the premises by our wonderful Chef. A fresh fruit medley is served to all children every morning. Water, milk, fruits, and various healthy finger snacks are made available throughout the day.

**Tax-Free Childcare**

Did you know you can get up to £500 every 3 months (£2,000 a year) for each of your children to help with the costs of childcare? If you get Tax-Free Childcare, the government will pay £2 for every £8 you pay your childcare provider via an online account. **You can use it to pay your monthly Nursery fees, and you can get Tax-Free Childcare at the same time as the 30hr Funding if you’re eligible for both.** MFN is signed up to Tax Free Childcare, so why not go online now,

and check your eligibility at: [www.gov.uk/tax-free-childcare](http://www.gov.uk/tax-free-childcare)

**Annual Parents & Staff Meeting**

In accordance with guidance received from the UK Government regarding the minimising of social contact in light of the COVID-19 pandemic, we will not be holding our Parents and Staff Meeting in October as originally planned. We are sorry to disappoint, yet appreciate your understanding in this matter.

**Sick Children Policy & Procedures**

As always, if a child is unwell they **must not** be brought to Nursery. Instead, parents must notify the Admin Team via email so we can record the absence and reason. Children must be kept home for a minimum of 48hrs after the last episode of vomiting or diarrhoea, and 24hrs after the introduction of antibiotics (particularly as the child could experience a reaction to medication during this period).

As per the NHS guidance of “symptoms of COVID-19 in children” (<https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-in-children/>), if your child is experiencing one of the following three symptoms of COVID-19 then please keep them off Nursery, isolate your family, organise a test for your child and inform MFN of the result via email. Your child will not be able to attend the Nursery until they have a negative test result or fourteen days have passed since symptoms began. The three main symptoms of COVID-19 include: a high temperature, a new, continuous cough – this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours, or loss of taste and smell.

We will contact you if your child becomes unwell whilst at Nursery. **Unwell children must be collected immediately** by yourself or another responsible adult using the usual

password and photo ID protocol. Please ensure that we have your up-to-date: personal mobile, work mobile and/or work landline, and emergency contact’s mobile numbers. (We will call your emergency contact to come and collect your unwell child if we cannot get hold of you after several attempts).

A child showing COVID-19 symptoms will be separated from others whilst we await the child’s immediate collection. In this instance parents must follow through with the NHS guidance as per the link above and keep us informed via email of all developments, as we have a duty of care for all the children, families and staff at MFN. Parents not adhering to these crucial procedures will receive a maximum of two “verbal and written warnings” and risk their child’s space being brought to an end at MFN. The welfare, health, and safety of all at MFN is of top priority.

Please ensure that you remain familiar with our “Sick Children Policy” and “Health & Safety Preventing the Spread of COVID-19 Policy” (digital copies remain available on request).

**Christmas Holiday Closure**

The Nursery will be closing on Thursday 24th December 2020 at 3:00pm and reopening on Monday 4th January 2021 at 8:00am. NB: Our 2020/21 Nursery Holiday Breaks are available to view on our website.

We hope you’ve enjoyed this edition of our Newsletter, as we aim to use this means of communication to help keep you up to date with all that’s happening at our Favourite Nursery! Please feel free to submit any queries, comments or suggestions to:  
[mfn-sff@hotmail.co.uk](mailto:mfn-sff@hotmail.co.uk) or  
[info@MyFavouriteNursery.org.uk](mailto:info@MyFavouriteNursery.org.uk)